

# Family Calendar (Portal)

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# Family Calendar (Portal)

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This document is written for use by parents. Districts can choose to provide this information to their parents or use it as a guide for creating district-owned documentation.

## Overview

**PATH:** *Campus Portal > Family > Calendar*

The **Calendar** tab, when accessed from the Family section displays calendar events for each school in which a student is enrolled. The calendar defaults to the current month but users are able to view previous months and future months by clicking the black arrow buttons on either side of the month and year.

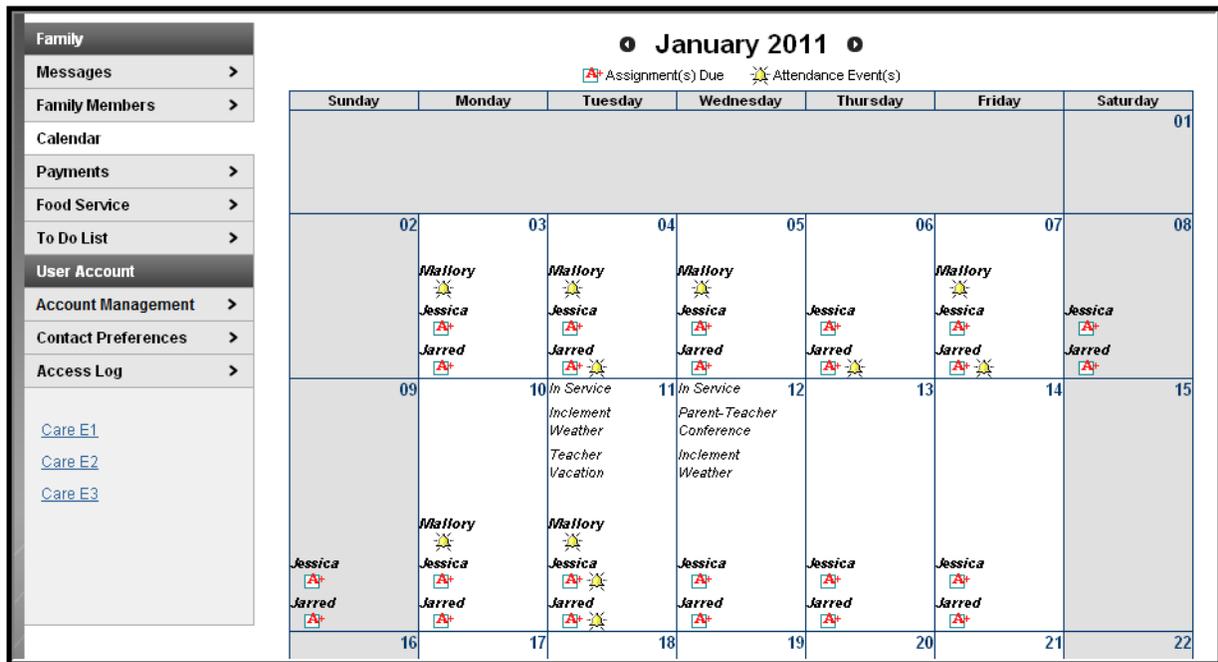


Image 1: Family Calendar

All student assignments and attendance events (such as absences and tardies) also appear on the **Family Calendar**. The name of the student to whom the event or assignment relates will appear over the assignment or attendance icon, which is also a link to additional content.

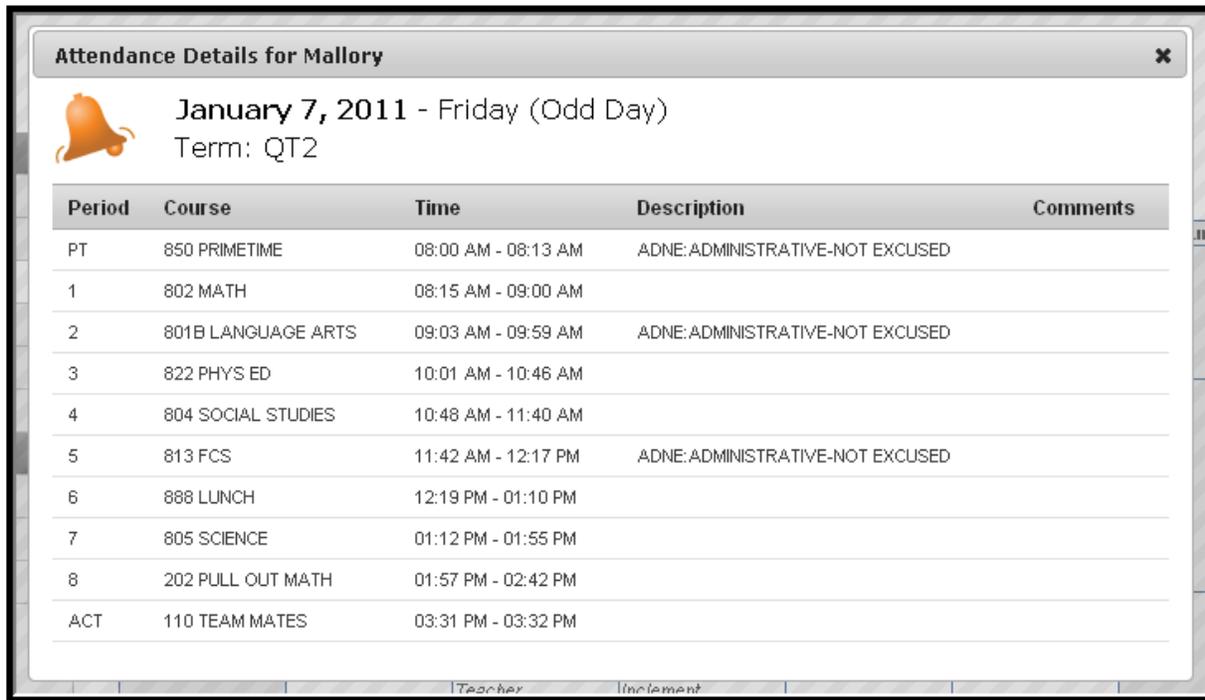
Note the following information:

- Events are only displayed for the calendar structures in which a student in the family is actively enrolled.
- If the enrollment ended before the current day, the event for that day does not display.
- Day events for future enrollments in the current school year do display on the calendar.

For additional information on attendance features in the Portal, see the [Attendance](#) article.

## Attendance Events

Clicking on an **Attendance Event** will produce an additional screen over the Calendar which provides the details of the attendance event, including what class periods the event affected and the status of the event.



Period	Course	Time	Description	Comments
PT	850 PRIMETIME	08:00 AM - 08:13 AM	ADNE:ADMINISTRATIVE-NOT EXCUSED	
1	802 MATH	08:15 AM - 09:00 AM		
2	801B LANGUAGE ARTS	09:03 AM - 09:59 AM	ADNE:ADMINISTRATIVE-NOT EXCUSED	
3	822 PHYS ED	10:01 AM - 10:46 AM		
4	804 SOCIAL STUDIES	10:48 AM - 11:40 AM		
5	813 FCS	11:42 AM - 12:17 PM	ADNE:ADMINISTRATIVE-NOT EXCUSED	
6	888 LUNCH	12:19 PM - 01:10 PM		
7	805 SCIENCE	01:12 PM - 01:55 PM		
8	202 PULL OUT MATH	01:57 PM - 02:42 PM		
ACT	110 TEAM MATES	03:31 PM - 03:32 PM		

Image 2: Attendance Detail from the Family Calendar

## Assignments

Clicking on an **Assignment** icon takes the user to another screen which provides details of the student assignment, including a description of the assignment and the date due. Clicking the browser back button will return the user to the calendar.

**Jessica's Assignments and Activities for 01/05/2011**

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**702even2.1 MATH**

**In-Class Activities (not graded)**

Name	Test Activity	Date(s)	01/03/2011 - 01/14/2011
<b>Description</b>			
This is a test activity description			
<b>Objectives</b>			
this is a test activity objective			
<b>References</b>			
this is a test activity reference			

Image 3: Assignment Detail from the Family Calendar

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